

Required Documents For Work Permit to Sweden:

Required Documents For All Family Members:

- Passport Copy** - scanned. Show all 4 corners. Photos often don't have the quality needed and this will cause delay.
- Permits in Other Countries** - If there is a valid residence permit in a country other than home country, provide the country and the time period. Note that new hire will need to provide exact dates for each country and time of validity,
- Permits in Sweden** - If they have had a permit in Sweden, please provide a scanned copy of the decision letter from the Migration Agency.

KEEP TRACK OF ALL FAMILY MEMBERS RECENT TRAVEL

- Schengen Visits** - State all visits including the countries and time periods during the past 12 months.

New Hire Required Documents:

(In addition to what is listed above as needed for all family members)

- Resume / CV** - With all relevant dates. Thus, please ensure the resume is updated to include all start and end dates
- Home Address** - Current home address including the postal code (zip code).
- Marital Status** - single, married or cohabiting - proof of marriage or cohabitation

New Hire's Spouse Required Documents:

- Marriage Certificate** (If married) - If the original language is not in Swedish or English, please include a certified translation.
- Proof of Cohabitation** (If not married) - Provide evidence proving that new hire and spouse have been living together for at least 6 consecutive months. Credible evidence includes a copy of a joint lease, evidence of joint bank account, bills addressed to each person individually - but to the same address. If the original language is not in Swedish or English, please include a certified translation.

New Hire's Children Required Documents:

- Passport Copy** - Make sure the copy is scanned (not a photograph) and is clear. All four corners of the open booklet must be visible. Please include copies of any entry and exit stamps from Schengen.
- Power of Attorney** - Please note that both parents or legal guardians must sign the power of attorney.
- Birth Certificate** - If the original language is not in Swedish or English, please include a certified translation.
- Permits in Other Countries** - If the child has a valid residence permit in a country other than their home country, please provide the country and time period.
- Permits in Sweden** - If the child has had a permit in Sweden, please provide a scanned copy of the decision letter from the Migration Agency.
- Schengen Visits** - Please state the visits including the countries and time periods during the past 12 months.

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